

# RECORD OF PROCEEDINGS

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## Minutes of the PERRY LOCAL BOARD OF EDUCATION Meeting

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September 25, 2012

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The Perry Local Board of Education met in special session on Tuesday, September 25, 2012 at 5:30 p.m. in Room 152 of Edison Jr. High School; regular session followed at 6:30 p.m.

### OPENING OF MEETING

*President Casey called the meeting to order*

ROLL CALL:Members Present: Capuano, Deitz, Schnabel, Casey  
Member Absent: Elum due to family illness

2012-215

#### **Executive Session**

Motion by Member Schnabel, Seconded by Member Deitz  
to enter into executive session to discuss the employment of a public official. In 5:30 p.m.

Roll Call:Ayes:Members:Schnabel, Deitz, Capuano, President Casey  
The motion carried.

President Casey declared the Board out of executive session at 6:20 p.m.

2012-216

#### **Minutes**

Motion by Member Deitz, Seconded by Member Schnabel  
to approve the minutes of the August 28, 2012 regular meeting.

Roll Call:Ayes:Members: Deitz, Schnabel, Capuano, President Casey  
The motion carried.

### BOARD OF EDUCATION REPORTS

#### **SUPERINTENDENT'S REPORT**

Superintendent Richard discussed future facility improvements to Genoa and the athletic facilities and his intention to allocate a portion of the permanent improvement fund's revenues annually to pay for future projects.

### PUBLIC PARTICIPATION

#### **FINANCE**

2012-217

#### **Bills for Payment**

Motion by Member Capuano, Seconded by Member Deitz  
to approve the bills for payment for the month of August 2012 in the amount of \$3,598,286.02.

Roll Call:Ayes:Members: Capuano, Deitz, Schnabel, President Casey  
The motion carried.

2012-218

#### **Donations**

Motion by Member Schnabel, Seconded by Member Deitz  
to approve the following donations to Perry Local Schools:

2012 Take Charge of Education Program Donation for Edison Middle School  
from Target (\$46.58 value)

School supplies (folders, binders, paper, pencils, etc.) for Edison Middle School  
from Speedway #6236 (\$150 value)

Three I-Pads and \$600 in I-Tune Cards for Pfeiffer and Perry High special needs  
classrooms from Girl Scout Troop 165 (\$1,900 value)

\$5,000 to assist in the purchase of 30 Google Nexus Tablets for Edison Middle  
School from the Edison Parent Support Group

Roll Call:Ayes:Members: Schnabel, Deitz, Capuano, President Casey  
The motion carried.

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## Minutes of the PERRY LOCAL BOARD OF EDUCATION Meeting

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2012-219

### Appropriations and Amended Certificate of Estimated Resources

Motion by Member Capuano, Seconded by Member Deitz

to approve the following permanent appropriations and amended estimated resources for the 2012-13 school year.

#### PERRY LOCAL SCHOOL DISTRICT 2012-13 FISCAL YEAR PERMANENT APPROPRIATIONS AND ESTIMATED RESOURCES

| FUND                                    | ESTIMATED<br>RESOURCES | PERMANENT<br>APPROPRIATIONS |
|---|------------------------|-----------------------------|
| <b>GENERAL FUND</b>                     |                        |                             |
| 001 GENERAL FUND                        | \$38,606,647.00        | \$40,744,202.00             |
| <b>SPECIAL REVENUE FUNDS</b>            |                        |                             |
| 006 Food Service                        | 1,843,500.00           | 1,745,372.00                |
| 009 Uniform School Supplies             | 62,700.00              | 57,180.00                   |
| 011 Rotary Funds - Special Services     | 13,750.00              | 10,525.00                   |
| 012 Adult Education                     | 13,950.00              | 10,000.00                   |
| 013 Recreation                          | 26,500.00              | 23,625.00                   |
| 018 Public School Support               | 251,450.00             | 303,583.00                  |
| 019 Other Grants                        | 18,652.00              | 2,494.51                    |
| 028 Special Education                   | 1,500.00               | 56,016.75                   |
| 300 District Managed Student Activities | 261,650.00             | 372,000.00                  |
| 401 Auxiliary Services                  | 451,589.00             | 542,231.30                  |
| 451 Data Communications                 | 14,400.00              | 0.00                        |
| 504 Education Jobs                      | 23,349.00              | 0.00                        |
| 516 Title VI-B IDEA                     | 1,091,757.74           | 1,099,889.00                |
| 533 Title II D                          | 4,191.46               | 0.00                        |
| 572 Title I                             | 711,404.24             | 726,922.00                  |
| 587 IDEA Preschool                      | 23,958.87              | 23,958.47                   |
| 590 Improving Teacher Quality           | 175,969.15             | 166,393.23                  |
| <b>CAPITAL PROJECTS FUNDS</b>           |                        |                             |
| 003 Permanent Improvements              | 922,923.00             | 505,620.00                  |
| <b>FIDUCIARY FUNDS</b>                  |                        |                             |
| 007 Special Trusts                      | 64,850.00              | 79,051.39                   |
| 200 Student Managed Activities          | 176,550.00             | 182,909.88                  |
| <b>TOTAL ALL FUNDS</b>                  | <b>\$44,761,241.46</b> | <b>\$46,651,973.53</b>      |

Roll Call:Ayes:Members: Capuano, Deitz, Schnabel, President Casey  
The motion carried.

### PERSONNEL

2012-220

### Resignations

Motion by Member Schnabel, Seconded by Member Deitz

to approve resignations of the following personnel:

#### Certificated

Lindsay Akers, School Psychologist, effective end of day 10/5/12

Ryan Whited, ISG Instructor, effective 9/10/12

Roll Call:Ayes:Members: Schnabel, Deitz, Capuano, President Casey  
The motion carried.

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- 2012-221      **Unpaid Leave of Absence**  
Motion by Member Capuano, Seconded by Member Deitz  
to approve leave of absence for Sayuri Combs, Knapp Cafeteria Worker, effective  
10/1/12 through 11/8/12.
- Roll Call:Ayes:Members: Capuano, Deitz, Schnabel, President Casey  
The motion carried.
- 2012-222      **One Year Limited Certificated Contract**  
Motion by Member Deitz, Seconded by Member Schnabel  
to approve one year limited certificated contracts for the following personnel for the  
2012-13 school year:
- Allison Gooding, Perry High ISG, 166 days, 7.5 hours per day, ISG Rate,  
effective 9/12/12
- Erin Gotschall, Pfeiffer Math, 176 days, 2.15 hours per day, Bachelors, Step 1,  
effective 9/4/12
- Roll Call:Ayes:Members:Deitz, Schnabel, Capuano, President Casey  
The motion carried.
- 2012-223      **Supplemental Contracts**  
Motion by Member Deitz, Seconded by Member Schnabel  
to approve one year supplemental contracts for the following personnel for the 2012-13  
school year:
- Tara Bitzel, Kelsey Carlile, Pfeiffer Student Council, 2% split
- Jack Everetts, Special Ed Self-Contained Department Head, 7%
- Roll Call:Ayes:Members: Deitz, Schnabel, Capuano, President Casey  
The motion carried.
- 2012-224      **Supplemental Contract Amendment**  
Motion by Member Deitz, Seconded by Member Capuano  
to approve a one year supplemental contract amendment for the following personnel for  
the 2012-13 school year:
- Lori Howenstine, Perry High Health Sciences Department Head, from 6% to 7%
- Roll Call:Ayes:Members: Deitz, Capuano, Schnabel, President Casey  
The motion carried.
- 2012-225      **Professional Growth Stipends and Salary Upgrades**  
Motion by Member Schnabel, Seconded by Member Capuano  
to approve professional growth stipends and salary upgrades for the following personnel  
for the 2012-13 school year:
- Professional Growth Stipends
- |                              |                               |
|------------------------------|-------------------------------|
| <u>PROFESSIONAL GROWTH I</u> | <u>PROFESSIONAL GROWTH II</u> |
| Carrie Daily                 | Marcia Craig                  |
- Salary Upgrades
- |             |         |
|-------------|---------|
| Greg Wright | Masters |
|-------------|---------|
- Roll Call:Ayes:Members: Schnabel, Capuano, Deitz, President Casey  
The motion carried.

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2012-226      **One Year Limited Non-Certificated Contracts**  
Motion by Member Deitz, Seconded by Member Capuano  
to approve one year limited non-certificated contracts for the following non-certified  
personnel for the 2012-13 school year:

Rose Manwaring, Lohr Cafeteria Monitor, 186 days, 2 hours per day, Step 0,  
effective 9/17/12

Michelle Smith, Edison Cafeteria Worker, 186 days, 3 hours per day, Step 0,  
effective 9/17/12

Nina Steiner, Whipple Cafeteria Monitor, 186 days, 3 hours per day, Step 0,  
effective 9/17/12

Roll Call:Ayes:Members: Deitz, Capuano, Schnabel, President Casey  
The motion carried.

2012-227      **One Year Limited Non-Certificated Contracts Amendments**  
Motion by Member Deitz, Seconded by Member Schnabel  
to approve one year limited non-certificated contracts for the following non-certified  
personnel for the 2012-13 school year:

Lynette Abbuhl, Edison Cafeteria Worker, from 3 hours per day to 4 hours per  
day, effective 9/17/12

Jo Callahan, Pfeiffer Monitor, from 2 hours per day to 2.25 hours per day,  
effective 9/17/12

Stephanie Chapanar, Perry High Cafeteria Worker, from 2.5 hours per day to 3  
hours per day, effective 9/17/12

Shannon Cochran, Edison Idea-B Aide, from 6 hours per day to 6.5 hours per  
day, effective 8/23/12

Nicholle Guardado, Watson Cafeteria Worker from 2.5 hours per day to 3 hours  
per day, effective 9/17/12

Jamie Kistler, Watson Cafeteria Worker, from 3 hours per day to 3.5 hours per  
day, effective 9/17/12

Vicky Mann, Watson Cafeteria Worker, from 5 hours per day to 5.5 hours per  
day, effective 9/17/12

Roll Call:Ayes:Members: Deitz, Schnabel, Capuano, President Casey  
The motion carried.

2012-228      **Reassignment of Non-Certificated Personnel**  
Motion by Member Capuano, Seconded by Member Schnabel  
to approve the reassignment of contracts for the following non-certificated personnel for  
the 2012-13 school year:

Susan George, from Lohr Cafeteria Work to Perry High Cafeteria Worker, from  
186 day to 183 days, from 3 hours per day to 2 hours per day, effective 9/17/12

Roll Call:Ayes:Members: Capuano, Schnabel, Deitz, President Casey  
The motion carried.

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- 2012-229      **Non-Certificated Substitutes**  
Motion by Member Schnabel, Seconded by Member Deitz  
to approve the following non-certificated substitutes for the 2012-13 school year:
- Regina Dunham (pending paperwork)  
Maria Kesegich  
Trina Lively (pending paperwork)  
Shannon Norris  
Bill Schnierle (pending paperwork)
- Roll Call:Ayes:Members: Schnabel, Deitz, Capuano, President Casey  
The motion carried.
- 2012-230      **Coaching Volunteer**  
Motion by Member Deitz, Seconded by Member Schnabel  
to approve a coaching volunteer for the 2012-13 school year as follows:
- Joe Karam, Assistant Speech
- Roll Call:Ayes:Members: Deitz, Schnabel, Capuano, President Casey  
The motion carried.
- 2012-231      **Termination of Contract**  
Motion by Member Capuano, Seconded by Member Schnabel  
to terminate the contract for Orlena Leighton for abandoning her job and failing to report  
to work, effective 8/21/12.
- Roll Call:Ayes:Members: Capuano, Schnabel, Deitz, President Casey  
The motion carried.
- CONTRACTS**
- 2012-232      **Contract with Stark County Educational Service Center for Occupational Therapy Services**  
Motion by Member Deitz, Seconded by Member Schnabel  
to accept and enter into a contract with Stark County Educational Service Center to  
provide occupational therapy extended school year services; six, 45-minute sessions  
beginning 6/1/12 through 8/16/12.
- Roll Call:Ayes:Members: Deitz, Schnabel, Capuano, President Casey  
The motion carried
- 2012-233      **Contract with Judy Harpley**  
Motion by Member Deitz, Seconded by Member Schnabel  
to accept and enter into a contract with Orientation and Mobility Specialist, Judy  
Harpley, to provide orientation and mobility evaluation for two sessions for the 2012-13  
school year, effective 8/30/12.
- Roll Call:Ayes:Members: Deitz, Schnabel, Capuano, President Casey  
The motion carried
- 2012-234      **Contract with National Driver Training School**  
Motion by Member Deitz, Seconded by Member Capuano  
to accept and enter into a contract with National Driver Training School for 2012-15  
school years, to provide them with a classroom at Perry High for the purpose of providing  
driver education to our students.
- Roll Call:Ayes:Members: Deitz, Capuano, Schnabel, President Casey  
The motion carried

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- 2012-235      **Pool Rental Contract**  
Motion by Member Deitz, Seconded by Member Schnabel  
to approve the rental of Perry High's swimming pool to Boy Scout Troop #16 on 11  
Sundays from October 14 through March 10 for the purpose of their members to earn  
swimming merit badges.
- Roll Call:Ayes:Members: Deitz, Schnabel, Capuano, President Casey  
The motion carried
- 2012-236      **Stark-Portage Area Computer Consortium Contracts**  
Motion by Member Capuano, Seconded by Member Schnabel  
to accept and enter into a contract with SPARCC for the 2012-13 school year for  
Pinnacle.
- Roll Call:Ayes:Members: Capuano, Schnabel, Deitz, President Casey  
The motion carried
- 2012-237      **E-Rate Contract**  
Motion by Member Schnabel, Seconded by Member Capuano  
to accept and enter into a contract with the Education Funding Group for legal filing and  
support for Perry Local Schools E-Rate Grant Program for the 2012-13 school year.
- Roll Call:Ayes:Members: Schnabel, Capuano, Deitz, President Casey  
The motion carried

**BUILDINGS AND GROUNDS**

- 2012-238      **Use of Facilities**  
Motion by Member Deitz, Seconded by Member Schnabel  
to approve the use of facilities:
- Use of Watson Elementary grounds, cafeteria, kitchen and gym, requested by Watson  
UNITE, for a Family Glow Night on October 13, 2012.
- Roll Call:Ayes:Members:Deitz, Schnabel, Capuano, President Casey  
The motion carried
- 2012-239      **Use of Facilities**  
Motion by Member Schnabel, Seconded by Member Capuano  
to approve the use of facilities:
- Use of Perry High School's Auxiliary Gym for a Cheer Clinic for kindergarten through  
6<sup>th</sup> grade students on Saturday, October 13, 2012 from 10:00 am to 3:00 pm.
- Roll Call:Ayes:Members: Schnabel, Capuano, Deitz, President Casey  
The motion carried

**BOARD POLICY**

- 2012-240      **Approve and Adopt the following Board Policies**  
Motion by Member Deitz, Seconded by Member Schnabel  
to approve and adopt the following board policies:
- Board Policy – Students  
5517.01 – Bullying and other Forms of Aggressive Behavior
- Board Policy – Operations  
8462 – Student Abuse and Neglect
- Roll Call:Ayes:Members:Deitz, Schnabel, Capuano, President Casey  
The motion carried

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2012-241      **Approve and Adopt the following Board Policies**  
Motion by Member Deitz, Seconded by Member Schnabel  
to approve and adopt the following board policies:

Board Policy – Program  
2623.02 – Third Grade Reading Guarantee

Roll Call:Ayes:Members:Deitz, Schnabel, Capuano, President Casey  
The motion carried

### ADJOURNMENT

2012-242      **Adjournment**  
Motion by Member Schnabel, Seconded by Member Deitz  
to adjourn.

Roll Call:Ayes:Members: Schnabel, Deitz, Capuano, President Casey  
The motion carried



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BOARD PRESIDENT



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TREASURER