

PERRY LOCAL SCHOOLS

PLEASE POST

PLEASE POST

PLEASE POST

NOTICE OF POSITIONS WHICH ARE OPEN

INTERNAL AND EXTERNAL

CLASSIFICATION	LOCATION	REPORT TO	START DATE
Individual/Small Group Instructor	Pfeiffer Intermediate School	Principal	August 2018
Individual/Small Group Instructor	Edison Middle School	Principal	August 2018

Minimum

Qualifications:

- Holds/maintains required Ohio Department of Education credentials.
- Displays flexibility, reliability, self-discipline and a willingness to take on challenging tasks.
- Effective communication, problem-solving and time management skills.
- Embodies high ethical standards/integrity. Accepts responsibility for personal decisions/conduct.
- Maintains a record free of criminal violations that would prohibit public school employment.
- Nonviolent Crisis Intervention (CPI) or similar training may be required for some assignments.

**Essential
Functions:**

1. Maintains a thorough understanding of subject matter and pedagogy. Organizes subject content and learning goals that support high levels of student achievement.

- Collaborates with teachers to clarify classroom interventions and assignments.
- Evaluates student academic needs and learning styles.
- Differentiates instructional techniques to effectively advance student learning.
- Writes/implements and documents Individualized Education Plans (IEP).
- Facilitates the integration of new technology in all areas of the curriculum.
- Uses formal/informal assessment strategies to monitor student progress. Provides effective feedback to students using formative/summative assessments.
- Uses a data-driven approach to analyze assessments and alter/enhance instruction and supports.
- Identifies alternative approaches/accommodations as needed (e.g., differentiated curricula, equipment adaptations, extended time, study guides, reading/transcribing assistance, etc.).
- Collaboratively resolves problems that impede student learning. Helps develop and implement evidence-based interventions that produce tangible benefits within defined time-frames.
- Facilitates/supports the least restrictive environment for the placement of students with disabilities.
- Works with staff to monitor intervention efficacy. Recommends modifications as needed.
- Advocates for students. Observes student demeanor. Investigates/reports atypical behavior.
- Helps students make appropriate choices and grow academically. Promotes creativity, critical-thinking, cultural awareness, democratic values, empathy, ethical conduct and self-reliance skills.
- Returns completed classroom assignments to teachers as directed.
- Keeps classroom teachers aware of student progress and emerging concerns.
- Proctors state and district testing activities. Upholds mandated security procedures.

2. Exemplifies professionalism. Fosters goodwill to enhance the district's public image.

- Acts in accordance with the *Licensure Code of Professional Conduct for Ohio Educators*.
- Complies with drug-free workplace rules, board policies and administrative guidelines/procedures.
- Contributes to an effective working environment. Performs all aspects of the job.
- Encourages community involvement in school-sponsored activities.
- Functions as part of a cohesive team. Develops mutually respectful relationships with co-workers.
- Keeps an acceptable attendance record and is punctual.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Participates in the development of best practices and advancement of academic standards.
- Respects privacy. Maintains the confidentiality of privileged information.

3. Maintains open/effective communications. Serves as a reliable information resource.

- Prepares and maintains accurate records. Submits required paperwork on time.
- Provides prompt notification of personal delays or absences.
- Refers policy interpretation questions to an appropriate administrator.
- Uses active listening/problem-solving techniques. Respects diversity. Resolves issues tactfully.

4. Pursues opportunities to enhance personal performance.

- Keeps current with professional standards associated with work duties.
- Updates personal skills as needed to use task-appropriate technology effectively.

5. Takes precautions to protect student and staff safety. Helps supervisors manage risks.

- Implements effective pupil management procedures. Provides appropriate student supervision.
- Maintains high standards for appropriate conduct. Takes action to address harassment and/or aggressive behavior. Complies with administrative directives and federal/state laws when dealing with discrimination, inappropriate behavior, suspected child abuse or neglect.
- Manages student behavior using positive behavioral support techniques.

6. Performs other specific job-related duties as directed.

- Helps implement workplace initiatives that advance organizational goals.

Internal Applicants: (SUBS AND NON-EMPLOYEES DO NOT APPLY FOR THIS JOB VIA THE EMAIL BELOW.)

[CLICK HERE TO SUBMIT A RESPONSE TO BE CONSIDERED FOR THIS POSITION](#)

External Applicants:

Apply online at <https://www.applitrack.com/perrylocal/onlineapp/>

DATE OF NOTICE: June 7, 2018

FILING DEADLINE: Jun 14, 2018