

PERRY LOCAL SCHOOLS

NOTICE TO EMPLOYEES OF A POSITION WHICH IS OPEN

EXTERNAL POSTING

POSITION	LOCATION	REPORT TO	START DATE
Classroom Aide (Gifted) 186 Day Contract, 6.5 hrs per day 9 AM-3:30 PM	T.C. Knapp- AM Whipple- PM	Building Principal	August 20, 2018

- Minimum Qualifications:**
- Meets HQT aide/paraprofessional requirements and other Ohio Department of Education license/permit as determined at the time of appointment.
 - Meets mandated federal criteria (i.e., approved degree, completion of requisite higher education credit hours/courses, or acceptable score on an authorized professional standards test).
 - Displays flexibility, reliability, self-discipline and a willingness to take on challenging tasks.
 - Embodies high ethical standards/integrity. Accepts responsibility for personal decisions/conduct.
 - Maintains a record free of criminal violations that would prohibit public school employment.
 - Nonviolent Crisis Intervention (CPI) or similar training may be required for some assignments.
- Physical Demands:** Duties may require providing physical assistance to students.

NOTE: Successful completion of annual continuing education/on-line training is required. Blood-borne pathogen/communicable disease, child abuse/neglect, CPR and/or first aid/injury prevention training may be required as a condition of employment. Some positions require specialized skills using communication boards, sign language, finger spelling, etc.

Essential Functions:

1. **Arrives prepared to start working on time. Follows established sign in/out procedures. Complies with program and/or building work hours/schedules.**
- Assists in maintaining student safety.
 - Performs instructional support services as a collaborative member of the educational team.
 - Prepares/distributes classroom materials. Prepares program equipment for use (e.g., computers, media resources, etc.). Keeps program areas orderly. Cleans/maintains equipment as directed.
 - Assists with classroom records and data collection. Verifies the accuracy of data as directed.
 - Provides student assistance with daily living activities, behavior management, discrete trial training, instructional support, social skills training, task redirection, etc., as directed.
 - Assists individuals and small student groups with remedial or enrichment activities.
 - Reinforces instructional objectives introduced by the teacher/intervention specialist.
 - Supports an inclusive educational environment. Helps students assimilate into the school environment. Helps implement classroom accommodations as directed by the teacher.
 - Works with program staff to identify student assistance strategies most likely to be effective.
 - Helps students manage the learning environment (e.g., access/proximity to activities, assistive technology, augmentative devices, mobility assistance, use of instructional/media resources, etc.).
 - Encourages student accountability, active participation, cooperation, punctuality, dependability, etc.
 - Attends to student concerns discreetly when assistance is requested.
 - Assists students with standard hygiene/sanitation procedures.
 - Assists with non-classroom activities (e.g., arrival/departure, lunch, recess, field trips, etc.).

Applicants may apply on line at <https://www.applitrack.com/perrylocal/onlineapp/>

DATE OF NOTICE: June 7, 2018

FILING DEADLINE: June 13, 2018