



PERRY LOCAL SCHOOLS  
**REOPENING PLAN**

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*These protocols were established based on the principles of working within a normal daily schedule, social distancing as much as possible, and cleaning protocols being maintained to minimize risk as well as students having the option of remote learning.*



## Dear Perry Families and Guardians,

As we approach the upcoming 2020-2021 school year, I know many of our students and their families/guardians have a number of concerns. The administration team and Board of Education understands that; we have concerns as well. As such, the health, well-being and safety of all of our Perry students, staff members and their families has been the top priority when developing our Perry Local School District Fall 2020 Reopening Plan.

We considered many factors in the development of our plan, including the guidelines set forth by Governor DeWine, the Ohio Department of Health (ODH), the Ohio Department of Education (ODE) as well as local health officials. Our plan is based on our goal to provide a high-quality, standards-based curriculum that helps students achieve academic progress, focus on social-emotional learning and meet all of their other needs, whether in-person or online. Therefore, as we reopen, families will have the option to send their children to school or utilize the Virtual Learning Academy.

For families who choose the traditional, in-person educational model, there will also be a number of additional safety practices and procedures that must be adhered to. We are asking our parents/guardians to assess their children for symptoms or a fever prior to sending them to school; if any symptoms are present, children must stay home. Students and staff members will be required to wear face coverings at all times while in school buildings and on school buses. Additionally, social distancing rules will also be implemented in all classrooms, buses, hallways, restrooms, cafeterias, gyms, libraries and any other common areas when possible. Intensified cleaning/sanitizing procedures will be implemented in addition to a number of other protocols.

For those who opt to attend the Virtual Learning Academy, our remote learning option, there will also be a number of guidelines that must be followed. All students, grades K-12, will be expected to complete online content five days per week. Kindergarten through sixth-grade students will interact remotely with their teacher for instruction. Seventh through 12th-grade students will learn via computer/internet with scheduled interactions between students and educators. Grab-and-go meals will be provided to remote learners as needed. To enroll in the Virtual Learning Academy, parents/guardians and students must complete the contract (found in the Fall 2020 Reopening Plan) and return it to the district by Aug. 4, 2020. Otherwise, all students will be automatically enrolled in the traditional, in-person model.

**We ask that you take the time to review our Reopening Plan in its entirety, as it contains a great amount of detail about safety and cleaning procedures, transportation, food service, special education, and so much more. Take the time to discuss it with your family members and choose the option that works best for you and your students.**

In these difficult and unprecedented times, we understand that we must be flexible and prepared to change at any time. If the need arises, Perry Local Schools will be ready for all of our students to return to the remote learning option with access to technology and food service as needed.

Thank you for your patience and understanding as we get ready to embark on another successful, albeit different, school year. As with all decisions of this magnitude, we expect there to be questions. We are here to assist you in any way possible. Please reach out with any questions or concerns that you may have. We will also continue to provide updates as necessary.

Sincerely,

Scott Beatty, Superintendent  
Perry Local Schools



# District Components

**The Perry Local School District has considered various factors in developing this plan. The following considerations and decisions will be universal across the district. Individual building specifics are detailed in separate documents.**

## Operations

**Health & Safety** – Perry Local Schools will coordinate with our local health officials to determine a course of action for procedures when a confirmed case has entered our district/school(s). We will teach healthy hygiene and social distancing, intensify cleaning and disinfection, and require sick staff/students to stay home. We will reduce congestion in the health office by providing two clinics in each building. Staff will take all students' temperatures utilizing a touchless infrared thermometer upon arrival in the classroom for the first period of the day.

**Technology** – Perry Local Schools has implemented one-to-one devices for all students in grades 3-12. We will deliver an online remote learning platform when necessary to meet the needs of identified learners. We will adjust delivery methods if needed to deal with internet access issues in the event that remote learning is required.

**Maintenance & Sanitizing** – Perry Local Schools will implement cleaning and disinfecting common areas throughout the day focusing on frequently touched surfaces. Maintenance staff will follow the EPA-approved list and manufacturer's instructions for all cleaning and disinfection products. Staff will be provided with an EPA-approved disinfectant with a five-minute kill time to utilize between classes throughout the day. Custodians will utilize electrostatic sprayers to properly disinfect commonly touched surfaces.

**Transportation** – Perry Local Schools will transport students to and from school. However, parents are encouraged to transport their child(ren) when possible to reduce the number of students riding buses.

**Food Services** – Perry Local Schools will provide lunches to all students, including grab-and-go meals for students who choose remote learning.



# Instruction

## Learning Options

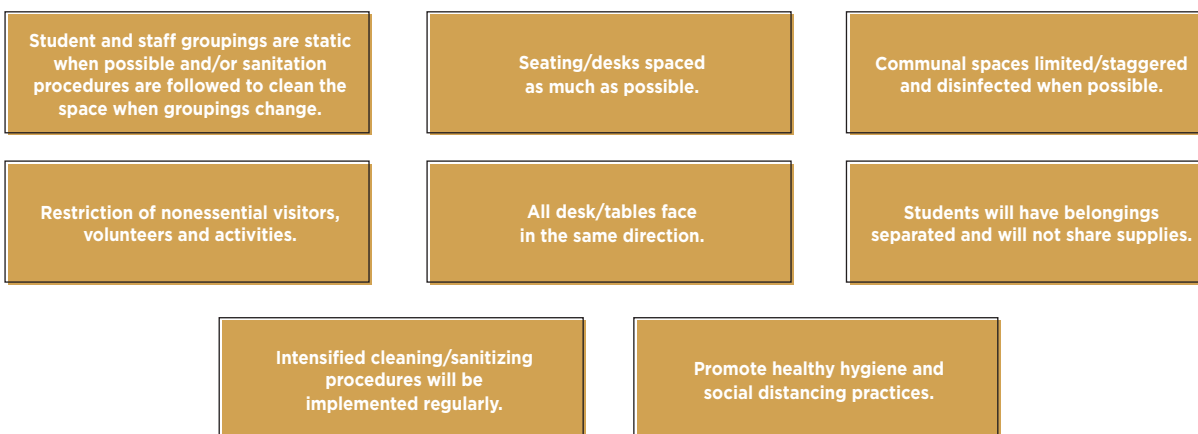
The learning options below are available to all Perry Local students for the 2020-2021 school year. Perry Local Schools will follow school guidelines provided by the Governor, the Ohio Department of Health (ODH) and the Ohio Department of Education (ODE). We will provide standards-based curriculum delivered in multiple platforms to meet all student needs. Please be sure to read all of the options to determine the best fit for your student.

COVID-19 Educational Options for Families	Mode of Engagement	Description	How to Choose This Option
Traditional School	All face-to-face	Students will report to their designated school building 5 days a week.	All students are automatically enrolled in this option.
Remote School (Perry Virtual Learning Academy)	Remote, teacher-led or digital mode learning; online through digital platforms	Students will work from home, completing online content, 5 days a week.	Parent and students must complete the online enrollment form and submit a contract by Aug. 4, 2020.

Perry Local Schools will maintain an equitable education system where all students develop the knowledge and skills they need to be engaged and become productive members of society. All students will have access to all educational opportunities within our district.

### Traditional School (Face-to-Face Instruction)

Perry Local Schools will provide “traditional” face-to-face learning to students by following the CDC, state and local guidelines:

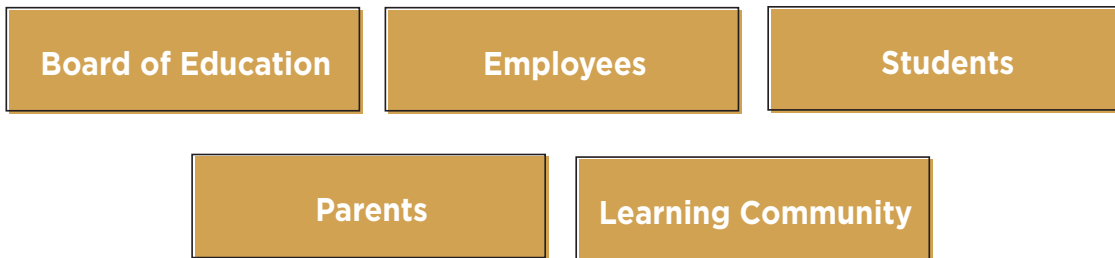




# Stakeholders & Resources

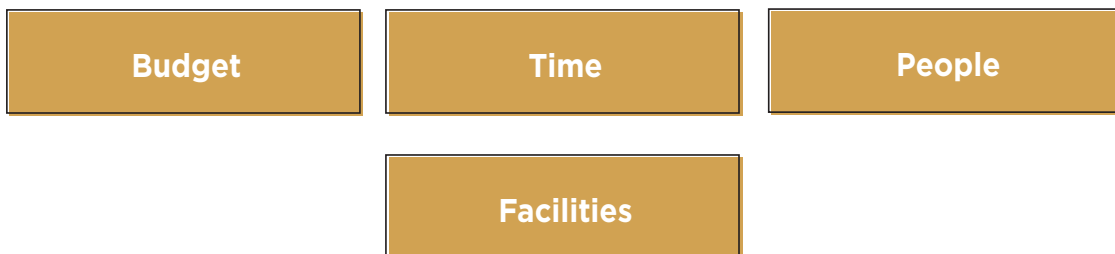
## Stakeholders

Perry Local Schools will use multiple communication tools to inform all of our stakeholders, which are listed below. The leadership team will remain transparent to provide greater clarity when information is gathered and shared. These methods will include our “All Call” calling system, FinalForms email messages, Remind 101, website and social media updates, newsletters, and teacher tools.



## Resources

Perry Local Schools will continue to be fiscally responsible and manage the resources below to best meet the needs of the district. We recognize all of the below items are critical resources for our learning community and all decisions will be considered greatly before being finalized.





# School Operations

## Teacher Work Day

Elementary .....

8:15 a.m.-3:45 p.m.

Pfeiffer Intermediate and Edison Middle School .....

7:30 a.m.-3 p.m.

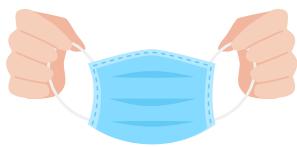
Perry High School .....

7 a.m.-2:30 p.m.

Start and end times will be continually evaluated and may be adjusted in an attempt to further ensure the safety and well-being of our students and staff.



**Social Distancing** – Perry Local Schools will enforce social distancing (6 feet between people) to the greatest extent possible among all persons on school grounds and those utilizing school transportation. Buildings will utilize visual cues (i.e., floor markings, signs, etc.) and other strategies to reinforce social distancing.



**Face Coverings** – All staff and students are required to wear face coverings (cloth masks) in school and on school transportation. Students and staff are required to provide their own coverings. Health guidelines provide exceptions for wearing face coverings when doing so would significantly interfere with the learning process or is otherwise not advisable for medical reasons. In these instances, approved face shields will be required. Educators may use discretion in allowing students to remove face coverings when social distancing can be maintained. Face coverings should fit snugly, yet comfortably, and be worn horizontally. Furthermore, coverings should cover one’s nose, mouth, and chin at all times.



**Transportation** – Busing will be made available to students who live in busing zones. As noted above, face coverings must be worn on buses. The district will permit a maximum of two students per seat on buses.



**Parent/Teacher Conferences** – Parent/teacher conferences will be held virtually to the greatest extent possible. When in-person meetings are required, conferences will be scheduled over multiple days, so no parents are waiting in building hallways and face coverings will be required.



# Training

**Staff & Student Training** – All schools and offices should display posters, flyers or prints that promote infection control strategies (i.e., coughing/sneeze etiquette, proper handwashing, appropriate use of face coverings, social distancing, importance of staying home when sick, etc.).

**Training for Staff** – It is important to note that expected health practices will require new learned behaviors. This training should be ongoing to teach and reinforce the following: how to properly put on, use, take off and dispose of personal protective equipment; appropriate handwashing; social distancing; how to properly use face coverings; identifying symptoms and how to protect employees and students from infection; staying home when sick; and strategies to reinforce these concepts with students and parents. The school nurse will consult with the Stark County Health Department concerning any additional necessary training for district staff.

**Training for Students** – Age-appropriate training will occur for students to teach and reinforce the following: appropriate handwashing; social distancing; use of face coverings; identifying symptoms; staying home when sick; and any additional control strategies that students may need to implement for the safety of themselves and others. *Review of procedures/policies/practices will occur on the first day of school. Additionally, student COVID-19 orientation will be sent home before school starts, emailed via FinalForms and posted on the district's website.*





# Classroom Information

All classrooms will do their best to maintain social distancing between desks as space allows. Hand sanitizer (60-95% alcohol-based) and sanitizing products will be available for personnel and students, especially in high-traffic areas, including at each school entrance and in every classroom. **Every attempt will be made to space a classroom to allow for the greatest amount of social distancing possible.**

**Classroom Furniture** – The district will remove excess furniture from classrooms to allow for greater social distancing.

**Small Group Instruction** – Due to the need for close proximity during small group instruction, tables and chairs will be sanitized and will be socially distanced as recommended when possible 4-6 feet apart. Any pullout instruction will be in groups small enough to ensure social distancing for students and staff.

**Classroom Library** – Classroom libraries will be maintained by classroom teachers only. Students shall receive books from teachers at their appropriate reading levels. When they turn books in, all books will sit for three days prior to being returned to the shelf.

**Transition Among Classrooms** – Students will travel between classes in keeping with each building's standard practice; however, added sanitation procedures will be implemented along with proper staggered traffic flow in the halls to reduce numbers moving at the same time.

- **Primary Level:** When possible, students will remain in one classroom and staff will rotate to them.
- **Secondary Level:** Students will transition to classes with the bell schedule.

**Student Supplies** – Students will only use their own supplies. There will be no shared supplies in classrooms.

**Snacks/Treats** – Out of an abundance of caution and to protect the safety and well-being of all of our students, no shared snacks will be permitted.



# Arrival/Dismissal

On buses, assigned seating will be utilized for all students; there will be no more than two students per seat; siblings will sit together.

Students will be loaded onto the bus from back to front.

Unloading and loading will be staggered at all buildings to allow for as much social distancing as possible.

All drivers, bus aides and any other staff members on buses are required to wear a face covering (self-provided). Each driver will be provided one face shield upon request (district provided).

All students must wear face coverings on buses (self-provided).

Students will only have one designated pickup/drop-off stop for the year.

*There will be no bus passes!*

Hand sanitizer dispensers will be installed on each bus and will be located on the left side as the student enters the bus.

Buses will be disinfected after each route (i.e., all seats, window frames and handrails).

**Sick students:** Parents will need to pick their students up at school. At no time will the school be allowed to put a sick student on a school bus.

Students who miss the bus must call parents to pick them up.



## Perry High School (PHS)

**Arrival** – The north and south sides of PHS will be utilized for unloading to maintain social distancing. The majority of buses that arrive at the same time will unload at doors 16, 17 and 18 on the south side of PHS. Unloading will be staggered allowing one bus per door at a time.

Buses arriving at later times will unload at the main entrance on the north side. Drivers are instructed to unload one bus at a time to maintain social distancing. Car riders and student drivers will enter through the main entrance of the athletic wing.

**Dismissal** – In order to provide for social distancing during dismissal, students will be released in two groups (i.e., group 1 released at 2:13 p.m. and group 2 released at 2:15 p.m.). Students will be staggered and utilize exits 16, 17, 18 and 20 on the south side of the building. Students will also be released at the main entrance of PHS. Car riders and student drivers will be released through the athletic wing to maintain proper social distancing. (Note: Student lockers will be assigned based on their dismissal location.)

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## Pfeiffer & Edison

**Bus Riders** – Four zones will be utilized for arrival and dismissal. Arrival and dismissal will be staggered in order to allow for social distancing.

### Arrival –

- **Pfeiffer:** Zone 1 will enter door 11 and zone 2 will enter door 1 at 7:35 a.m. Zone 3 will enter door 11 and zone 4 will enter door 1 at 7:45 a.m.
- **Edison:** Zones 1 and 2 will enter door 3 in a staggered format at 7:35 a.m. Zones 3 and 4 will enter door 3 in a staggered format at 7:45 a.m.
- Car riders/walkers must wait until doors are open at 7:35 a.m. and will enter the main entrance.

**Dismissal** – Students will be released at the following times to maintain proper social distancing:

- **Zone 1:** 2:37 to 2:43 p.m.
- **Zone 2:** 2:44 to 2:50 p.m.
- **Zone 3:** 2:51 to 2:57 p.m.
- **Zone 4:** 2:58 to 3:04 p.m.

### Parent Pickup/Walkers –

- **Pfeiffer:** Students who are car riders will be dismissed at 2:33 p.m. from door 10. Walkers will be dismissed with zone 4 bus riders from door 10.
- **Edison:** Students who are car riders will be dismissed at 2:33 p.m. from the main entrance. Walkers will be dismissed with zone 4 bus riders from the main entrance.



## Genoa

**Arrival** – Buses will unload one at a time on the west side of the building and enter door 4. Car riders will enter at the main entrance, door 2. Walkers will enter the east side of the building, door 1.

**Dismissal** – Students will exit the same doors in the afternoon as they entered upon arrival. Buses will be loaded one at a time. Students will be encouraged to maintain social distancing.

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## Lohr

**Arrival** – Buses will unload one bus at a time at doors 1 and 2. Drop-off for car riders will be at door 1.

**Dismissal** – Students will load buses one bus at a time at doors 1 and 2. Pickup for car riders will be at door 1.

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## Knapp

**Arrival** – Two zones will be used for arrival to allow for social distancing. Zone 1 will have four buses, and zone 2 will have three buses. Buses will unload one at a time starting at 8:40 a.m. for zone 1 and then zone 2 next. Students will enter their appropriate grade-level hallway, which includes entrances 1, 3, 8, 9, 10 and 11. Parent drop-off will form two lines, and times will be staggered to maintain social distancing. Parent drop-off for grades K-1 will be at 8:55 a.m. and grades 2-4 will be at 9 a.m.

**Dismissal** – All students will exit in small groups through the same hallway doors they entered upon arrival. Car riders will be released by grade level once the buses are loaded and exit through the same doors as they entered upon arrival.



## Watson

**Arrival** – For bus arrival, the following will be implemented to allow for social distancing:

- **Door 1:** Grades 2-4
- **Door 2:** Grades K-1
- **Door 4:** Car riders and walkers
- **Door 5:** Special needs and overflow buses

**Dismissal** –

- **Door 1:** Grades 2-4
- **Door 2:** Grades K-1
- **Door 4:** Car riders and walkers
- **Door 5:** Special needs and overflow buses
- **Y-Care students will report to the gym**

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## Whipple

**Arrival** – Buses will unload one at a time at door 1. Car riders will be dropped off at door 9.

**Dismissal** – To allow for social distancing, buses will be loaded one at a time. At 3:37 p.m., car riders and Y-Care students will be dismissed and exit through door 9.



# Breakfast & Lunch

To the maximum extent possible, all cafeterias will be arranged in order to allow for social distancing. Students will eat in a variety of locations throughout the building to minimize group size to the extent possible. Hand sanitizer dispensers will be provided for students to utilize before and after eating. Students will social distance in lunch lines. All students will be handed their trays and provided with plastic silverware. All food options will be placed on student trays. Food service staff will input all student lunch codes on the keypad. Assigned seats will be utilized when possible.

Tables will be disinfected after each lunch period. All food service staff will wear face coverings and gloves. Grab-and-go lunch will be available for students who participate in online learning. Lunch charges will be equivalent to traditional charges and Free & Reduced Lunch will apply for those who qualify.

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**Perry High School (PHS)** – Students will eat lunch in the main cafeteria and the auxiliary gym. Additional tables will be placed in the auxiliary gym to allow for additional social distancing at tables.

**Edison Middle School** – Students will eat lunch in the main cafeteria, the gym and the stage within the gym. Tables will be spaced to allow for as much social distancing as possible.

**Pfeiffer Intermediate** – Students will eat lunch in the main cafeteria and the gym (to also utilize bleachers). Tables will be spaced to allow for as much social distancing as possible. Four additional lunch periods were added in order to limit the number of students each period.

**Genoa Elementary** – Students will eat in the cafeteria. Due to the size of the cafeteria and number of lunch periods, students can successfully social distance within the cafeteria.

**Knapp Elementary** – Students will eat lunch in the cafeteria and music and art rooms to allow for as much social distancing as possible. An additional five minutes will be added to each lunch period so that each grade level can be staggered as they enter the cafeteria.

**Lohr Elementary** – The full gym/cafeteria will be used for lunch. Previously, half of this space was utilized for lunch.

**Watson Elementary** – Students will eat in the cafeteria. They will be spaced every other row at the tables and will face the same direction for proper distancing.

**Whipple Elementary** – Students will eat in the cafeteria. Due to the size of the cafeteria and number of lunch periods, students can successfully social distance within the cafeteria.



# Recess

## Elementary Schools

- Parents can opt child(ren) out of outside recess; children will have alternative activities.
- Adults monitoring recess will make every effort to keep children apart.
- Recess times will be staggered to limit the number of students on the playground at one time.
- Time will be scheduled between grade levels for sanitizing.
- Upon re-entering the building, students will wash or sanitize hands.

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# Restrooms/Drinking Fountains

## Restroom Procedures

- Students will wash hands when exiting the restroom.
- There will be no whole-class restroom breaks.
- Only one student is permitted to leave the classroom for a restroom break at a time. Accurate written logs of restroom breaks will be kept in the classroom. Students will not use restroom “passes.”
- Depending on the building and restroom size, only two to five students will be allowed in the restroom at a time to ensure social distancing.
- Marks will be placed on the floor, outside of the restroom, for students waiting to enter the restroom.
- Restrooms will be sanitized (handles, toilet seats, faucets, soap dispenser, paper towel dispenser, etc.) throughout the day.

## Drinking Fountain Procedures

- Students and staff will only be permitted to use the touch-free bottle filling stations.
- Other drinking fountains will be covered/marked off.
- Individuals without a water bottle may use disposable cups, which will be available at the bottle filling stations.
- A trashcan will be placed at each bottle filling station to dispose of cups.
- Water bottles must be taken home and washed each night.



# Hallways

## Hallway Procedures

- Hallways will contain directional markings where needed.
- Buildings with stairs may implement directional stairways.
- Students walking in groups must maintain proper social distancing in the hallway.
- Students will not be permitted to “run errands” for teachers.
- As much as possible, teachers, rather than students, will change classrooms.
- Special teachers will travel to the classroom where appropriate.
- Title teachers, tutors, paraprofessionals and intervention specialists will be able to pull small groups, as long as social distancing is maintained and the area is sanitized between groups. Scheduling will allow time for sanitizing.

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# Special Subjects

## Art Procedures

- When feasible, the art teacher will travel to classrooms for art class. Students will remain at their own desks.
- A rolling cart will be provided for transporting art supplies to classrooms.
- Individual kits/supplies may be purchased where appropriate and when classes are held in the art room.

## Music Procedures

- When feasible, the music teacher will travel to classrooms for music class. Students will remain at their own desks.
- There will be no sharing of instruments or sheet music.
- A rolling cart will be provided for transporting music supplies to classrooms.
- Larger venues will be considered for band and choir.

## Physical Education Procedures

- PE class will be held in the gym, open classroom or outside, when possible.
- Hula hoops or other visual cues will be used to assist in social distancing.





## Building Library Procedures

- Library time will be spent with the librarian reading and sharing books with the students.
  - The librarian will take a cart of books to the classroom.
  - Each student will get one book, which they will keep for a week. Once it is returned, it will sit in a library bin for three days to sanitize, before being checked in by the librarian.
- A rolling cart will be provided for transporting library supplies.

## Technology

- All students in grades 3-12 will be given 1:1 technology. Students in grades 3 and 4 will have computers assigned to them, and the computers will remain at school.
- Students in grades K-2 will utilize Chromebook carts.
- Students will be asked to clean the computer device each day before returning to school or when returning it to the cart.

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# Students

**Discipline** – Students who are not compliant with protocols may:

- Receive verbal warnings
- Lose recess or have a noon detention
- Be removed from the classroom/environment and have their parents called

Continued refusal to comply will be treated as insubordination, and the student will be disciplined in accordance with the Student Code of Conduct. Amendments to the Student Code of Conduct and Dress Code may be made to comply with new procedures. Specifically, in reference to face coverings, the Perry Local School District plan mandates the wearing of coverings. In the event that a student refuses to wear a face covering, the student will be enrolled in the Virtual Academy.



# Students with Disabilities

**Overview** – The Special Education Department at Perry Local Schools is committed to providing a free and appropriate public education (FAPE) to our students with disabilities, to the greatest extent possible in alignment with public health guidelines. Collaboration with families has always been an integral part of the special education process and continues to be essential during this time. To address the unique needs of students with disabilities, special education providers will continue to work collaboratively with families to identify the most essential services for each student that may be provided in the learning environment chosen by you as the parent/guardian (i.e., remotely/online or in-person). This may require reconvening of IEP teams in order to ensure FAPE for our students with disabilities. *(Note: This information also applies to those students who are eligible under Section 504 and have 504 Plans.)*

**Transitioning Students Back to the School Buildings** – We recognize that many of our students with disabilities struggle with change/transitions. We also recognize that they thrive on routine, which was significantly altered for all students during the spring of 2020. As a result, the district will work with families to provide resources for their students to ease the transition back to the school building (e.g., social stories, virtual tours when possible, previewing schedules, etc.).

**Training for Special Education Staff (i.e., Intervention Specialists, Related Services Personnel, Aides, etc.) and Students** – See training section for specific information regarding training for staff and students. Any additional training needed to meet the individual needs of students will be provided as identified by the IEP/504 teams for individuals and/or groups of students.

**Face Coverings** – As previously noted, all staff and students are required to wear face coverings. The guidelines allow for exceptions to staff wearing face coverings when doing so would significantly interfere with the learning process. This is a possibility when working with our students with disabilities. In certain situations, face shields may be worn by staff when appropriate for the learning of individual students. It is also recognized that a student's disability and/or health conditions may prevent a student from wearing a face covering. IEP/504 teams will discuss any concerns with individual students wearing face coverings and determine appropriate accommodations for each student as needed.

**Child Find & Evaluations** – Perry Local Schools will continue to identify, locate and evaluate students suspected of having a disability and needing special education and related services. At the same time, Perry Local Schools will be mindful that students have been displaced from their typical learning environment when initiating the referral process. Some evaluation procedures can be completed in remote learning situations; whereas, some evaluation procedures require in-person contact with students or observations of students in school settings. Perry Local Schools will conduct evaluations remotely and in-person while adhering to the health guidelines for the safety of students and staff.



### **Evaluation Team Report (ETR) & Individualized Education Program (IEP) Team Meetings**

- When possible, ETR and IEP meetings will be held virtually to include all required team members (i.e., parent/guardian, intervention specialist, general education teacher and district representative).

**Delivery of Special Education, Related Services, Accommodations & Modifications** - Most likely, for students who will be educated in the traditional model, IEPs may not need to be amended. For those students who will be educated online, IEP teams may need to reconvene to address specific areas of the IEP as related to the identified learning environment.

Accommodations and modifications can be provided regardless of the educational setting. The IEP team will continue to work collaboratively and make any necessary IEP amendments in this area that may arise due to the educational setting. As always, IEP teams may reconvene at any time to discuss student needs and programming.

**Progress Monitoring & Reporting** - Special education teams will have in place data collection and reporting methods (and service logs for those participating in remote learning) as indicated on IEPs. Collecting data and tracking the provision of services will assist educators and families in determining the effectiveness of instruction provided, student performance on IEP goals/objectives, and assist IEP teams in making any necessary adjustments to instruction. Progress reports will continue to be provided as indicated on the IEP.

**Preschool** - Perry Local Preschool will hold their scheduled morning and afternoon classes on Monday, Tuesday, Thursday, and Friday. In order to meet the state required ratio and licensing requirements for preschool, the classrooms will be divided in half. To the greatest extent possible, remote ETR/IEP meetings, itinerant services, remote learning (for those not attending in person) will be held on Wednesdays.



# Clinic and Symptom Monitoring

**Clinic Space** – All schools will have two clinic spaces: one for students who need medical attention aside from COVID-19 concerns (e.g., medicine distribution, injury, etc.) and one for students exhibiting COVID-19 symptoms.

**Daily Health Assessments** – Students and personnel are required to take their own temperature before reporting to school, and they must stay home if their temperature is above 100°F or if experiencing other symptoms. Staff who report to work are representing that they have conducted a self-assessment and are free from symptoms or a fever. Parents sending children to school are indicating that they have assessed their child(ren) and determined they are free from symptoms or a fever. Staff are required to notify the district of any out-of-state travel.

- Consideration should be given to the reality that all students will not be equally supported in a self-assessment and should be aware of those students with higher needs. Staff will take all students' temperature utilizing a touchless infrared thermometer upon arrival in the classroom for the first period of the day.
- Personnel and students who are ill must stay home from school and must be sent home if they become ill at school, particularly if they have COVID-19 symptoms – fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headaches, loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting and/or diarrhea. While waiting to go home, ill persons should continue to wear a face covering and be placed in a separate isolation room overseen by school personnel who are equipped with appropriate PPE.
- The Centers for Disease Control and Prevention (CDC) provides the most current information and a symptom checker for self-assessments here (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>)

**Personal Protective Equipment (PPE)** – School nurses or personnel assigned to care for sick persons will utilize appropriate PPE, which will be provided by the district. CDC guidance for use of PPE for suspected or confirmed COVID-19 cases includes respirator/N95 mask (or face covering if respirator not available), eye covering, gloves and gown. The school nurse and nurse assistants will train appropriate personnel on when to use PPE; what PPE is necessary for different situations; how to properly don, use, and doff PPE; how to dispose of, disinfect and maintain PPE; and the limitations of PPE. (See OSHA PPE Standards). The school nurse will consult with the Stark County Health Department concerning any additional necessary training for district staff.

**Hand Sanitizer** – Hand sanitizer (60-95% alcohol-based) and sanitizing products will be available for personnel and students, especially in high-traffic areas, including at each school entrance and in every classroom.



**Showing Symptoms of COVID-19 at School** – Should students or employees exhibit symptoms (i.e., fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headaches, loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting and/or diarrhea) while physically at school, they should report to a quarantine room, be required to wear a face covering and any adults interacting with them should be required to wear appropriate PPE. Those showing symptoms will be required to go home. Any students with symptoms of COVID-19 will be placed in the quarantine clinic until their transportation arrives. Students cannot be sent home on school buses so parents must pick up their child as soon as possible.

**High-Risk Health Vulnerable Students** – Continual academic progress is a priority for all students. Educational teams (to include the school nurse) and parents/guardians should work together to determine the best educational plan due to special health care needs that place individual students at higher risk (i.e., due to medical difficulties exacerbated by COVID-19).

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## Positive COVID-19 Cases

**Diagnosed or Exposure to COVID-19** – Families and staff must notify school if they have been exposed to COVID-19 and are quarantined, or if a family member has been diagnosed with or presumed to have COVID-19 and/or is being isolated. Quarantine decisions will be based upon guidance from the local health department and established criteria.

**Health Department Notification** – If the family has not already notified the local health department, the superintendent or designee will update the local health department. During a Public Health Emergency, the “Health or Safety Exception” to FERPA regulations applies. The district may notify certain individuals when someone is absent due to COVID-19 in keeping with health authorities’ recommendations for contact tracing, but personally identifiable information will not be disclosed unless it is advised as appropriate by health or law enforcement officials in order to take appropriate precautions or other actions to ensure the health or safety of others. Personal identifiable information may be disclosed to the health department and emergency personnel.

**Returning to School Following Quarantine** – Per guidance from the Stark County Health Department, personnel and students with confirmed or presumed COVID-19 cases must meet these conditions prior to returning to school:

- At least 10 days since the onset of symptoms; and
- At least 24 hours fever-free without fever reducing medication and other symptoms have improved.



## Before/After School Programs

**All before/after non-school programs at elementary level will be evaluated on a case by case basis, but will need to follow all established guidelines as set forth in this document and any additional requirements as set forth by and state and local health departments.**

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## Perry Virtual Learning Academy

**Perry Virtual Learning Academy-Remote Learning Definition** – *Remote Learning* is an instruction and learning process determined by individual families that occurs completely through online platforms for the school year. Depending on the number of students enrolled in the Perry Virtual Learning Academy, there is the possibility of utilizing teachers from other districts to proctor specific courses.

**Remote Learning (Teacher-Led)** will occur for those kindergarten through sixth-grade students who have opted for remote learning. These students will be off-site, and they will be interacting remotely with a teacher(s) for their instruction.

**Remote Learning (Digital)** will occur for seventh through twelfth-grade students who are utilizing remote learning. Their learning will be delivered via computer/Internet with scheduled interactions between students and educators.

**Remote Learning (Temporary)** refers to instruction and learning that would occur on a short-term basis if a building or the district was placed in a quarantine situation. This designation could be assigned by district personnel, a health department or state government. Instruction would be provided with ongoing daily remote instruction and interaction between students and educators.



## Perry Virtual Learning Academy Guidelines

- Teachers will utilize Remote Learning Expectations and Resources in Google Classroom and/or Florida Virtual depending on the grade level. Perry Local educators will serve as academy instructors. In certain and unique circumstances, the possibility exists for educators from other districts to serve as academy instructors.
- Students who opt for remote learning will be expected to complete the grade-level curriculum and all assignments that are part of the learning process.
- Students will be subject to grading, as it exists in a live classroom setting. Students must participate in live online direct instruction, classroom meets and/or teacher checkpoints as appropriate to the grade level. (See time guidelines below.) Assignments and grades will still be viewable through Home Access Center (HAC).
- Course or grade-level promotion criteria will remain in accordance with current Perry Local guidelines.
- Parent/student contracts must be signed and complied with to remain online, or the student will be considered truant.
- Students who are eligible for IDEA services will receive them virtually, subject to agreement by the IEP team.
- IEP/ETR/504 meetings will be held virtually when possible.
- Students who are eligible for EL or gifted services will receive them virtually. Gifted students will be provided with additional Project-Based Learning (PBL) opportunities.
- Students who require mental health supports will receive them virtually.
- Specials Teachers (Art, Music, PE and others reported on child's report card) will provide virtual activities to elementary full-term learners. Specials that are considered elective courses for middle and high school will be treated as an elective course with the corresponding grading and daily expectations.
- If a parent/student should elect to dismiss remote learning and return to the traditional classroom setting, they must provide the school a minimum of 72 hours' notice. This switch in placement can only be done once per semester.
- Students will be expected to be available for engagement with their instructors during normal school hours. Teachers will follow the negotiated work hours and schedule for the appropriate grade level.
- Parents and students will interact with school personnel via online platforms, phone, messaging applications and email.
- A student device can be issued to a student who does not have an appropriate device available at home.



## Example Time Expectations

**Time allocations** may vary per grade and day depending on lessons and assignments.

The times noted below are the approximate instructional/work times per day.

<b>K-4</b> .....	<b>2.5-3.5 hours per day</b>
<b>Grades 5-6</b> .....	<b>3-4 hours per day</b>
<b>Grades 7-12</b> .....	<b>3.5-4.5 hours per day</b>

### **Elementary** (Grades K-4)

- Approximately 2.5-3.5 hours of instruction/learning activities per day
- Provide learning in the following areas:
  - Heggerty (K-1)
  - Phonics
  - Core reading instruction mini lesson
  - Small group reading assignments and meet individually or small group with students once/week
  - Core math instruction
  - Small group math assignments and meet individually or small group with students once/week
  - Science and social studies (may be rotated)
  - Specials
  - Intervention provided based on assessment data
  - Social-emotional learning





### **Intermediate** (Grades 5-6)

- Approximately 3-4 hours of instruction/learning activities per day
- Provide learning in the following areas:
  - Core reading instruction mini lesson
  - Small group reading assignments and meet individually or small group with students once/week
  - Core math instruction
  - Small group math assignments and meet individually or small group with students once/week
  - Science and social studies (may be rotated)
  - Specials
  - Intervention provided based on assessment data
  - Social-emotional learning

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### **Middle/High School** (Grades 7-12)

- Approximately 3.5-4.5 hours of instruction/learning activities per day
- Provide learning in the following areas:
  - Daily required courses
  - Electives
  - Teacher checkpoints 2-3 times per week; daily contact if deemed necessary by student, teacher or parent
  - Social and emotional supports with counseling department and other agencies



## Sample Enrollment Form (Access through FinalForms)

The Perry Local School District will reopen school buildings this fall. Parents/guardians have two educational options available to their student(s) for the beginning of the 2020-2021 school year.

For the coming year, parents/guardians may select from the following two educational options for their students: Traditional (Face-to-Face) School OR Remote School (Perry Virtual Learning Academy).

Both options will meet all state standards of learning and graduation requirements. Please understand - school schedules, course availability, and participation in school activities may be limited in either of these options.

To help the district prepare for the school year, parents/guardians need to indicate their intention for their child for the 2020-2021 school year by selecting one of these two options. Responses are due by 11:59 PM on Tuesday, August 4th. ***If no response is received, the student will automatically be enrolled in the Traditional (Face-to-Face) School option.***

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For the 2020-2021 school year, I choose to have my student participate in:

- 1) Traditional (Face-to-Face) School.
  - 2) Remote School (Perry Virtual Learning Academy).
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## Perry Virtual Learning Academy Contract (Access through FinalForms)

I, parent/guardian, have elected to enroll my child(ren) in the Perry Virtual Learning Academy with the Perry Local School District for the 2020-2021 school year. This program of learning was created as a result of the COVID-19 virus pandemic and may not be an option in future school years.

In order to create the best environment for learning, I agree to the criteria outlined below. I understand that the school can terminate the remote learning of my child after I have been given two (2) warnings about lack of engagement (both written). I must submit this commitment form **by 11:59 PM August 4, 2020**, to secure my child's spot in the Perry Virtual Learning Academy.

I agree to the following and will participate as outlined below, or my child will be expected to be in attendance at school (face-to-face) for the 2020-2021 school year:

- I will attend a parent/student orientation that will include training on technology.
- My child(ren) will meet the grade level attendance and expectations as outlined for his/her specific grade level.
- I will secure access to reliable internet and ensure that this is maintained through the course of the school year while my child is participating in remote learning.
- I am liable for any damage that occurs to the school-issued device and will pay for the repairs or replacement to ensure that my child can meet his/her learning goals. Insurance can be purchased through the Worth Group.
- I understand that grading, assessment and reporting policies are consistent with in-person instruction.
- I understand that if my child receives special education related services, these services will be provided within the school day hours.